

TOWN OF HIGH RIVER  
ALBERTA

Minutes of the Regular Meeting of Council held Monday, December 14, 2009 at 1:30 P.M., in Council Chambers, Joint Administration Building 309 Macleod Trail SW, High River, Alberta.

PRESENT	<p>Mayor Les Rempel Councillor Tom Bragg Councillor Emile Blokland Councillor Al Gillis Councillor Don Moore Councillor Betty Hiebert</p>
ABSENT	<p>Councillor Bob McCracken</p>
STAFF	<p>Harry Harker, Town Manager Doug Munn, Director of Community Services Mitch Schneider, Director of Corporate Services Ty Stokes, Director of Engineering and Environmental Services Kelly Clapham, Director of Human Resources Sharon Doll, Director of Legislative and Administrative Services Rob Milne, Director of Development Services Janice King, Recording Secretary</p> <p>Angie Lucas, Manager of Development Services</p>
MEDIA	<p>Alyssa Burnham from the High River Times</p>
ALSO PRESENT	<p>Approximately 9 members of the public at large.</p>
CALL TO ORDER	<p>Mayor Rempel called the meeting to order at 1:36 P.M.</p>
ADOPTION OF AGENDA	<p><u>RESOLUTION #383/2009</u></p> <p>Councillor Gillis moved that the agenda for the Regular Meeting of Council December 14, 2009 be adopted as amended; with the addition of item 4a - adoption of the year end financial statements for 2008.</p> <p style="text-align: center;">Carried.</p>
Presentation to the Director of Corporate Services	<p>Council and Town Manager presented Mr. Mitch Schneider, Director of Corporate Services, with his framed CMA diploma.</p>
DELEGATION Foothills Community Immigrant Services	<p>Two employees of the Foothills Community Immigrant Services were in attendance to make a presentation to Council on the services provided by the agency.</p> <ul style="list-style-type: none"> <li>• The agency opened 2 years ago in January 2007.</li> <li>• Foothills have been the model for other communities to develop similar services.</li> <li>• Thanked Council for its ongoing support of this service.</li> <li>• Thanked the first responders in the community for working so well with the immigrants and breaking down the barriers that immigrants were accustomed to in their previous countries.</li> <li>• The day to day work of the agency was explained in detail.</li> <li>• The biggest challenges new residents face is a difficulty in understanding the new customs and language, learning about the culture, understanding the law and how to live within the laws, and developing social circles.</li> <li>• Encouraged the community to continue to be welcoming by having patience and understanding as immigrants transition to their new home.</li> <li>• The agency hosts a monthly family fun day, the last Sunday of the month from 1-3 pm that all members of the community are welcome to attend.</li> <li>• The Foothills area is seeing immigrants from many different countries such as, Yemen, Phillipines, Mexico, Sudan, Somalia, El Salvador, United Kingdom, Ethiopia, Tunisia. The agency is trying to develop a predictable language bank of interpreters and translators for both employers and employees.</li> </ul> <p>Mayor Rempel thanked the agency for its presentation and encouraged continued diversity in High River.</p>
ADOPTION OF REGULAR MEETING MINUTES November 23, 2009	<p><u>RESOLUTION #384/2009</u></p> <p>Councillor Moore moved that the minutes of the November 23, 2009 Regular Meeting of Council be adopted as presented.</p> <p style="text-align: center;">Carried.</p>

- ADOPTION OF COMMITTEE OF THE WHOLE MINUTES November 9, 2009      RESOLUTION #385/2009  
Councillor Bragg moved that the minutes of the November 9, 2009 Committee of the Whole Meeting be adopted as presented.  
Carried.
- FINANCE 2008 Year End Financial Statement      RESOLUTION #386/2009  
Councillor Moore moved that Council adopt the 2008 Year End Financial Audit statements.  
Carried.
- COUNCIL REPORTS      Councillors reported on their meetings and events since the last Council meeting.
- DIRECTOR REPORTS      Directors gave updates on projects and activities within their departments.
- NOTICE OF MOTION      NONE
- BYLAW 4247/2009 – Animal Control 1<sup>st</sup> Reading      To update the current Animal Control Bylaw 3704/92 to better address issues related to the care and control of animals within the Town.  
RESOLUTION #387/2009  
Councillor Moore moved that Council give First Reading to Bylaw 4247/2009 being the Animal Control Bylaw.  
Carried.  
  
Letter received by email from a Ms. Valerie Gordon and read by Mayor Rempel.  
**(Attachment A)**  
  
Ms. Gordon's main area of concern is with the ventilation of the vehicle while the animal is inside. Rob Milne, Director of Development Services explained that the bylaw states that an owner must provide ventilation for the animal while it is in the vehicle but the amount of that ventilation shall not be enough so that the animal inside could stick it's head out and have access to people walking past the vehicle. Common sense on the part of the officer and the owner is implied in the bylaw.
- BYLAW 4247/2009 – 2<sup>nd</sup> Reading      RESOLUTION #388/2009  
Councillor Hiebert moved that Council give Second Reading to Bylaw 4247/2009 being the Animal Control Bylaw.  
Carried.
- BYLAW 4247/2009 – Unanimous Consent      RESOLUTION #389/2009  
Councillor Bragg moved that all Council present give Unanimous Consent for Third and Final Reading to Bylaw 4247/2009 being the Animal Control Bylaw.  
Carried.
- BYLAW 4247/2009 – 3<sup>rd</sup> Reading      RESOLUTION #390/2009  
Councillor Hiebert moved that Council give Third and Final Reading to Bylaw 4247/2009 being the Animal Control Bylaw.  
Carried.
- BYLAW 4251/2009 – Establish High River Police Committee 1<sup>st</sup> Reading      For Council to consider updating Bylaw 3931/98, which establishes the Police Committee.  
RESOLUTION #391/2009  
Councillor Gillis moved that Council give First Reading to Bylaw 4251/2009 being a bylaw to establish a Police Committee for the Town of High River and repeal Bylaw 3931/98.  
Carried.

BYLAW 4251/2009 –  
Establish High River  
Police Committee  
AMENDMENTS

RESOLUTION #392/2009

Councillor Gillis moved that Council make the following amendments to Bylaw 4251/2009 being a bylaw to establish a Police Committee for the Town of High River and repeal Bylaw 3931/98. Those amendments being:

- Section 2.1- the term oversee shall be removed and the word advise put in its place.
- Section 4e – take out the word full.
- Section 4.1 – have the wording read that the youth member shall serve for only a 1 year term.
- Section 6.1 – must read that only committee members of the age of majority are eligible to sit as chair or vice-chair of the committee.
- Section 7.1 – the committee should be referred to as the Policing Committee.
- Section 7.2d – must be renumbered to be section 7.2c.

Carried.

BYLAW 4251/2009 –  
2<sup>nd</sup> Reading as  
amended

RESOLUTION #393/2009

Councillor Hiebert moved that Council give Second Reading to Bylaw 4251/2009 as amended, being a bylaw to establish a Policing Committee for the Town of High River and repeal Bylaw 3931/98.

Carried.

BYLAW 4251/2009 –  
Unanimous Consent  
as amended

RESOLUTION #394/2009

Councillor Bragg moved that all Council present give Unanimous Consent for Third and Final Reading to Bylaw 4251/2009 as amended, being a bylaw to establish a Policing Committee for the Town of High River and repeal Bylaw 3931/98.

Carried.

BYLAW 4251/2009 –  
3<sup>rd</sup> Reading as  
amended

RESOLUTION #395/2009

Councillor Gillis moved that Council give Third and Final Reading to Bylaw 4251/2009 as amended, being a bylaw to establish a Policing Committee for the Town of High River and repeal Bylaw 3931/98.

Carried.

BYLAW 4244/2009 –  
Rate and Fees  
Schedule  
2<sup>nd</sup> Reading

For Council to consider defeating Bylaw 4244/2009 being a bylaw to set rates for fees and services.

RESOLUTION #396/2009

Councillor Moore moved that Council consider Second Reading to Bylaw 4244/2009 being the Town of High River Rate Bylaw to set the rates for goods and services.

Defeated.

BYLAW 4252/2009 –  
Rate and Fees  
Schedule for 2010  
1<sup>st</sup> Reading

For the Council to review proposed Bylaw 4252/2009 being the Town of High River Rate Bylaw to set rates for goods and service effective January 1, 2010.

RESOLUTION #397/2009

Councillor Moore moved that Council give First Reading of Bylaw 4252/2009 being the Town of High River Rate Bylaw to set the rates for goods and services effective January 1, 2010.

Carried.

Noted by Council that this new Rate Bylaw did not have the fee schedule for the Animal Control bylaw included.

Mayor Rempel suggested that in the future the rate fee schedule bylaw should be broken down into more manageable sized sections so that the entire fee schedule was not being discussed with every amendment.

BYLAW 4252/2009  
2nd Reading  
postponed

RESOLUTION #398/2009

Councillor Blokland moved that Council postpone Second Reading of Bylaw 4252/2009 being the Town of High River Rate Bylaw to set the rates for goods and services effective January 1, 2010 until the January 11, 2010 Regular Meeting of Council.

Carried.

POL- 08-106-00  
Workforce  
Housing Policy

For Council to consider POL-08-106-00, Workforce Housing Policy.

RESOLUTION #399/2009

Councillor Hiebert moved that Council adopt POL-08-106-00, Workforce Housing Policy.

Carried.

- 2010 Operating Budget                    The Municipal Government Act requires that Council adopt both an Operating Budget and a Capital Budget for each calendar year. The 2010 Capital Budget is still under review and Administration is requesting that Council authorize continuance with the 2009 capital projects, while the new capital projects for 2010 are being determined.
- RESOLUTION #400/2009
- Councillor Blokland moved that Council adopt the 2010 Operating Budget as presented in the amount of \$20,014,285 and authorize Administration to continue with the 2009 Capital Budget while the new Capital Projects for 2010 are being determined and the 2010 Capital Budget is finalized.  
Carried.
- Highwood Advisory Committee Rescind Appointments                    For Council to consider amending the M.D. of Foothills Council appointments made at the November 23, 2009.
- RESOLUTION #401/2009
- Councillor Hiebert moved that Council rescind Resolution #376/2009 that appointed members to the Highwood River Advisory Committee.  
Carried.
- Appointments - Highwood Advisory Committee                    RESOLUTION #402/2009
- Councillor Gillis moved that Council make the following one year term appointments ending in October 2010 be made to the Ad Hoc Highwood River Advisory Committee:
- Mr. Denny Anderson, High River/Foothills Flood Management Committee
  - Mr. Tim Whitford, High River/Foothills Flood Management Committee
  - Mr. Jamie Kinghorn, Alternate, High River/Foothills Flood Management Committee
  - Reeve Roy McLean, M.D. of Foothills Council
  - Councillor Ralph Nelson, M.D. of Foothills Council
  - Councillor Ted Mills, Alternate, M.D. of Foothills Council
  - Councillor Don Moore, High River Council
  - Mr. Harry Harker, Town of High River Administration
- Carried.
- Rescind previous Indemnification Policy                    For Council to consider POL-24-100-01, Indemnification of Council Members and POL-24-101-01, Indemnification of Municipal Employees and Officers.
- RESOLUTION #403/2009
- Councillor Moore moved that Council rescind Resolution #168/95, moving that the indemnification policy CP#06 be adopted as written.  
Carried.
- POL 24-100-01 Indemnification of Council Members &                    RESOLUTION #404/2009
- Councillor Moore moved that Council adopt POL-24-100-01, Indemnification of Council Members as presented.  
Carried.
- POL 24-101-00 Indemnification of Municipal Employees and Officers                    RESOLUTION #405/2009
- Councillor Bragg moved that Council adopt POL-24-101-00, Indemnification of Municipal Employees and Officers as presented.  
Carried.
- POL 10-100-00 Fire Department Level of Service Policy                    For Council to consider POL-10-100-00, Fire Department Level of Service Policy.
- RESOLUTION #406/2009
- Councillor Hiebert moved that Council adopt POL-10-100-00 Fire Department Level of Service Policy.  
Carried.
- Mundy Park Management                    For Council to authorize the Mayor and Town Manager to execute the Mundy Park Management Agreement with Bethany Care Society.
- RESOLUTION #407/2009
- Councillor Bragg moved that Council authorize the Mayor and the Town Manager to execute the Mundy Park Management Agreement with Bethany Care Society.  
Carried.

- Pre-authorize the Water Treatment Plant Upgrade      To obtain 2010 capital budget pre-authorization to allow for essential upgrades to the Town's Water Treatment Plant.
- RESOLUTION #408/2009
- Councillor Moore moved that Council pre-authorize the Water Treatment Plant Upgrade as a 2010 Capital Budget Item to a maximum of \$3,100, 000.  
Carried.
- Appointment – Marigold Library Representative      For Council to consider an appointment to the Marigold Library Executive.
- RESOLUTION #409/2009
- Councillor Bragg moved that Council appoint Carol Anne Maisey to the Marigold Library Executive to complete a term ending April 30, 2010.  
Carried.
- Public Comments      A 15 minute total time limit is given to this item and comments must be addressing items contained within this current agenda. The speaker must be recognized by the Mayor or designate.
- No person present wished to speak.
- Recess      RESOLUTION #410/2009
- Councillor Blokland moved that Council recess at 3:38 P.M.  
Carried.
- Reconvene      RESOLUTION #411/2009
- Councillor Blokland moved that Council reconvene at 3:53 P.M.  
Carried.
- Move In-Camera      RESOLUTION #412/2009
- Councillor Bragg moved that Council move In-Camera at 3:53 P.M. to discuss a land development issue, a land purchase issue, a legal issue regarding Risk Management and a labour issue.  
Carried.
- Move Out of In-Camera      RESOLUTION #413/2009
- Councillor Hiebert moved that Council move out of In-Camera at 4:52 P.M.  
Carried.
- Recess      RESOLUTION #414/2009
- Councillor Hiebert moved that Council recess at 4:53 P.M.  
Carried.
- Reconvene      RESOLUTION #415/2009
- Councillor Bragg moved that Council reconvene at 5:19 P.M.  
Carried.
- Purchase Land – High Country Drive Extension      RESOLUTION #416/2009
- Councillor Moore moved that Council approve the purchase of 8513GP parcel "A", 2 acres m/l in the amount of \$400,000.00 with the money to come from the Infrastructure Reserve Fund.  
Carried.
- Recess      RESOLUTION #417/2009
- Councillor Blokland moved that Council recess at 5:21 P.M.  
Carried.
- Reconvene      RESOLUTION #418/2009
- Councillor Bragg moved that Council reconvene at 7:52 P.M.  
Carried.

Award Contract –  
498 Ave/5 St. Project

RESOLUTION #419/2009

Councillor Gillis moved that Council approve the Graham Infrastructure / ISL/ Clifton team as the preferred proponent of the 498 Ave/5 St. project and authorize staff to commence negotiations to finalize the terms of agreement, that staff prepare a detailed contract and return to Council for execution prior to the end of January 2010, and that Council authorize staff to enter into a limited notice to proceed with a maximum amount of \$100,000 to enable preliminary work to begin.

Carried.

Adjournment

RESOLUTION #420/2009

Councillor Blokland moved that the Regular Meeting of Council of December 14, 2009 adjourn at 7:53 P.M.

Carried.

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MAYOR/DEPUTY MAYOR

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TOWN MANAGER/  
DIRECTOR OF CORPORATE SERVICE

- The following correspondence is attached for Council Information:

NONE

- Copies of Minutes from all Council Boards and Committees:

- a) Arts & Culture Board minutes dated June 2009.
- b) Environmental Advisory Committee minutes dated October 21, 2009.
- c) Policing Committee minutes dated September 17, 2009.

- What's in the perusal basket?

- a) Bow Valley College- course calendar.
- b) DARE annual report.
- c) Alberta Sport Council annual report.